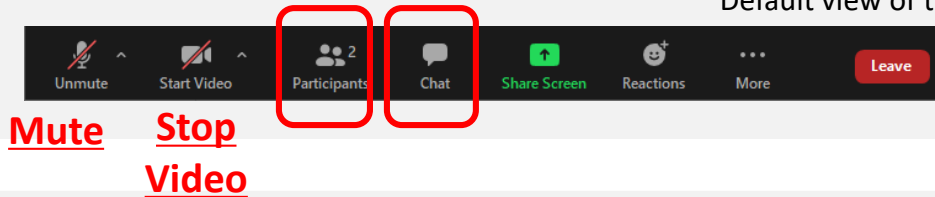
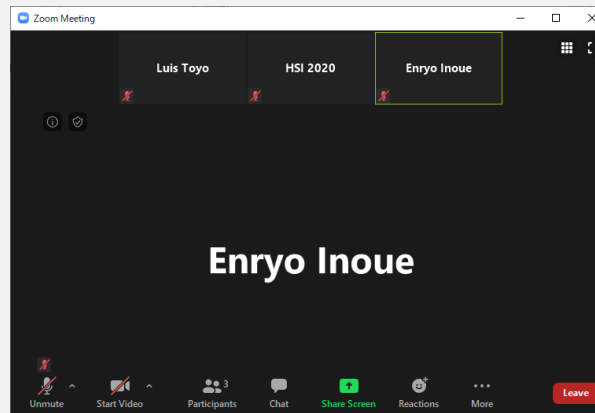


# I. Joining a Zoom Session (For Audiences, Presenters, Chairs)

1. Connect to Zoom Meeting using URL or ID with **"Mute"**, **"Turn off my video"**

2. Click the Icons "Participants" and "Chat" to expand their windows



3. Rename through **More >** as **"Name (Affiliation)"**

to easily identify participants each other.

4. Identify who the Chair is, **The chair is labeled "(Co-host)"**

Name of Session Chair (Co-host) is different in each session

